

Brize Norton Primary School



Dear _____,

Hi, my name is Sarah Webster and I have volunteered to be your parent council representative. I represent Year 1, so the year group your child is in.

The parent council is a newly formed group of 7 volunteers, who aim to represent your views and opinions as a parent of the school.

The Aims of the Parent Council:

- Represent the view of all parents
- Report back to parents on matters discussed
- Support the school in its work with pupils and on matters of school improvement
- To give parents a voice and increased their active involvement in decision making
- To develop a partnership to support and promote pupil learning
- Encourage links with school, parents, pupils and wider community

As such the parent council will have an Advisory role - advising the head/governors on matters of importance to the parent body. And a Consultative role - a system for consulting parents on matters of school improvement and change.

We will work collectively as a group, taking your comments and ideas to meetings (we will endeavour to meet monthly) and providing feedback via your year group rep. Any action in terms of change will be decided upon by the school (head and governors) based on a thorough exploration of the pros and cons of such change, through the parent council meetings. A section of the school website has been developed and will provide minutes of meetings, progress updates and information about what we are working on. http://www.brizenorton.org.uk/bn_school/parent_council.htm

However, we are a newly formed group and would welcome your ideas and input, in the first instance, as to what you would like from your parent council. We are open to ideas and suggestions and want to respond flexibly to families needs. As we are each representing one year group we hope to be able to have one to one discussions with you and communicate in the best manner appropriate to suit your individual needs.

Please see overleaf for my specific plan to communicate with your year group.

Thank you for your time, I look forward to talking to you soon.

Sarah Webster

Year 1 Group representative - Sarah Webster

How to communicate with me.....

I am in school on a Monday morning and will be available to talk to parents at this time every week.

However I am usually around at the beginning and end of the school day and am happy to have a chat then.

In addition to this I have agreed with Miss Wheatley to place a communication envelope in the classroom. If you have any concerns or feedback and are unable to speak to me in person please leave a note in the envelope with your contact details, stating when and how you would like me to contact you, and I will be in touch at a time convenient for you.

If you do not come into school on a regular basis please fill in the form below and return it to school.

I look forward to speaking with you over the next few weeks

Thanks,

Sarah

I am the parent/carer of

I would like to be contacted via:

Phone.....

Email.....

The best time to contact me

is.....

.....

Please return this slip to school with your child and I will be in contact as soon as possible.

Thank you

Sarah Webster